



ADDENDUM No. 1

CITY OF MILPITAS MILPITAS, CALIFORNIA ENGINEERING DIVISION

REQUEST FOR PROPOSALS FOR

Underground Utility Locating Services

Date: February 20, 2020

To: Plan Holders - Prospective Bidders of the subject project

From: Vibha Deshmukh, P.E.
Associate Engineer

Attached is Addendum #1 for the proposal application of the subject project. This addendum forms a part of the Request For Prequalification (RFP) Packages and modifies the Documents as noted below. Acknowledgement of receipt of this addendum in the space provided in the Proposal is required. Failure to acknowledge an addendum may subject the bidder to disqualification.

At 1:00 p.m. on March 3, 2020 all bidders will submit their proposals as set forth in the request for proposal notice and as amended by the following:

ADDENDUM No. 1

RESPONSE TO RFI

1. Does this fall under the Prevailing Wage Act for the utility locators doing the work?
Response: Yes, the entire contract shall be under the prevailing wage requirements and the locating work shall be in accordance with prevailing wage requirements for any specific activity. Refer to Page 10 and Attachment B of the RFP for more information.
2. Do city water and recycled water have tracer wires?
Response: Some of the City utilities have tracer wire but it is not consistent. The Contractor shall perform the locating activities in accordance with the Government Code, Article 2, Regional Notification Center System.
3. Do you know if the utilities (facilities) have tracer wires since the city want facilities to be electronically located?
Response: See response to Question No. 2.
4. Will the city provide laptops or the software of all plans to be used in the field?
Response: The City will not provide any laptops or software for the work under this RFP. The arrangement will be worked out with the Contractor. The anticipated method is that the City will receive the Underground Service Alert notices. The City will provide the necessary drawings and requests to the Contractor for locating the utilities.
5. How does the city compensate? by ticket, month, year?
Response: As mentioned in Exhibit B of the Attachment B in the RFP, Schedule of charges/payments, the hired Contractor will send an invoice to the City on a monthly cycle. This is a time-and-materials Agreement. The hired Contractor will include with each invoice a detailed progress report that indicates the amount of budget spent on each task. The proposal shall include estimated monthly cost of the work based on an average of 20 tickets per day. The proposal shall include hourly rates of all the anticipated employee categories required for the work mentioned in the RFP.
6. No PG&E utilities are required to be located or private utilities? Just city owned utilities?
Response: This contract does not include locating services for PG&E utilities or any private utilities. As mentioned in the project description, locating services shall be provided for the City owned underground utilities located within the public and private streets, right of way, public service utility easements and City owned property including parks, fire stations, building facilities etc. The utilities will include: water, recycled water, sanitary sewer, storm sewer, street light conduits, traffic signal conduits, traffic loops, fiber optic cable, existing utilities abandoned in-place, and all related appurtenances.

7. Can you provide the current contract information as well as the anticipated ticket load?
Response: The City staff currently responds to all the underground utility location service notices. The City receives and responds to an average of 20 notifications for planned excavation per day, as specified in the project description.
8. The RFP references prevailing wage briefly in the sense that we must comply in accordance with state labor codes while working on "public works" or "maintenance" projects. Will this entire contract be based under these wages considering we are working in contract with the City of Milpitas, or will only certain excavation requests be considered "public works" or "maintenance" projects? For the sake of our proposal would you be looking for a proposal based on prevailing wage rates or standard rates?
Response: See response to Question No. 1.
9. Page 1 under SUBMITTING THE PROPOSAL states that "five complete bound copies of the proposal and one PDF electronic copy on CD or flash drive shall be provided." Page 12, under SUBMITTAL METHOD, states that "Three complete bound copies of the proposal and one PDF electronic copy on CD or flash drive shall be submitted." Can you please clarify whether the requirement is for five (5) or three (3) complete bound copies of the proposal?
Response: Please submit total five (5) complete bound copies of the proposal.
10. Page 15 states that "The Proposal shall not exceed 50 pages, not including resumes and references which must be attached as appendices." Can you please clarify whether:
a. The seven Forms listed on Page 14 (not including References which is attached as an Appendix) are included in the 50-page count?
b. The Cover Letter and Table of Contents are included in the 50-page count?
Response:
a. Yes, the forms listed on Page 14 shall be included in the 50-page count.
b. Yes, the cover letter and table of contents shall be included in the 50-page count.
11. On page 16, Item f: The RFP requests "an organizational chart showing the proposed team for this project. Also, include resumes for key individuals showing their experience with these types of projects? For the response to this requirement, is it acceptable to refer to the resumes included in the Appendix (per the requirement of Page 15 of the RFP "resumes and references which must be attached as appendices.") or are you asking for the full resumes to be including in the body of the proposal?
Response: The resumes as described in the Narrative Proposal Format on Page 15 of the RFP shall be included as appendices. It is acceptable to refer to the resumes included in the Appendix for Item f on Page 16. Include the organizational chart as response to Item f on Page 16 of the RFP.
12. On Page 16, Item 4. Personnel Assigned, Item c.: "Provide a brief resume/background of the specific individuals assigned to this project; resumes should not exceed one paragraph per person. Can you please clarify that the intent is to supply one paragraph short resumes/bios and that, in addition, we can refer the reader to the full resume provided in the appendix (Page 15 of the RFP "resumes and references which must be attached as appendices.")
Response: Yes, a reference to the full resume in the appendix can be added to the one-paragraph short resume as response to Item 4 on Page 16 of the RFP.

13. Page 1 states that “Proposer shall be licensed and bonded in accordance with industry practices, laws, rules and regulations governing the performance of services required in this RFP.” Typically, utility detection is not a bonded function within the utility locating suite of services. We are, as licensed Land Surveyors and Civil Engineers, covering the licensure part of this request. Can you please clarify whether the requirement is to obtain bonding to perform utility detection under this RFP?

Response: The proposal shall show that the Contractor meets the minimum locators training guidelines and practices as defined in the Government Code, Article 2, § 4216(p) and as required in the Government Code, Article 2, § 4216.3. Bonding for the utility location work in the field will not be required from the hired contractor under this RFP.

14. How is the fee to be broken down if a fee schedule is not provided to be filled in?

Response: See response to Question No. 5.

15. Are we required to create our own fee schedule how we interpret the individual pieces of work outlined in the RFP?

Response: Yes, the proposal shall include the fee schedule. See response to Question No. 5.

16. Please explain the system required in order for the Contractor to receive and respond to Excavation notices.

Response: See response to Question No. 4.

17. What type of training and certification will be required to perform underground utility locating services?

Response: See response to Question No. 13.

18. Please specify what other means of positive location is to be used when electronically is impossible?

Response: See response to Question No. 2.

19. What is the cost associate with all circuits and equipment required to receive from USA?

Response: The cost associated with the circuits and equipment required is unknown. The City will bear the cost for funding USA North 811 program as required by the California State Law.

20. How does the City plan to provide PDF and GIS maps, records and data to Contractors? Will contractor have online records to this information?

Response: See response to Question No. 4.

21. How are sanitary sewer and storm drains to be located? Marked off as-builts or rodding of lines?

Response: Marking the utilities off the as-builts is not permitted. See response to Question No. 2.

22. Are all fiber optic lines to have tracer wire?

Response: No, the fiber-optic lines do not have tracer wires.

23. How is pricing to be broken out when multiple crew members are needed for traffic control?

Response: See response to Question No. 5.

24. Will any required permit be a no-fee permit?

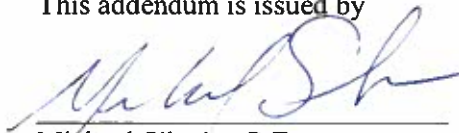
Response: The contractor under this RFP will not be required to obtain any permits from the City and will be paid for the utility location services on time-and-material basis as explained in the response to Question No. 5. The City does not charge excavating contractor any fee for the underground utility location service.

END OF ADDENDUM No. 1

This addendum shall be signed by each bidder and kept for their files. Acknowledgement of receipt of this addendum in the space provided in the Proposal is required. Failure to acknowledge an addendum may subject the bidder to disqualification.

I, _____
representing _____
have carefully read this addendum, understand it, acknowledge receipt of this addendum and will
comply its terms.

This addendum is issued by



Michael Silveira, P.E.
CIP Manager

2/20/2020

Date